



## NASA SEWP V Ordering Guide Contract # NNG15SC84B



### Contract Information

Learn more about SEWP V:  
[www.sewp.nasa.gov](http://www.sewp.nasa.gov)

NASA SEWP Program Management  
Office (PMO)  
10210 Greenbelt Road  
Suite #200  
Lanham, MD 20706  
**Phone:** (301) 286-1478  
**Fax:** (301) 286-0317  
**Email:** [help@sewp.nasa.gov](mailto:help@sewp.nasa.gov)

### Contact Us

Optivior is ready to assist you with your SEWP purchases. NASA SEWP keeps it simple, and so does Optivior!

For more information on how to request a quote, obtain procedural information, or for post order support, contact us:

**Email:** [SEWP@optivior.com](mailto:SEWP@optivior.com)

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**Cage Code:** 1Y5H0

### **SEWP Overview**

Solutions for Enterprise-Wide Procurement (SEWP), is a multi-award Government-Wide Acquisition Contract (GWAC) vehicle focused on IT products and product based services. The pre-competited Contract Holders offer a wide range of advanced technology including tablets, desktops and servers; IT peripherals; network equipment; storage systems; security tools; software products; cloud based services; video conferencing systems and other IT and Audio-Visual products. Product based services such as: installation, training, maintenance and warranty are also available through SEWP. As an OMB authorized GWAC, the SEWP contracts are utilized by all Federal Agencies.

### **Optivior Overview**

Optivior Technologies, LLC provides advanced information technology products, expert engineering and value-based converged technical solutions. As a full service technology provider to global customers, we focus on solutions that decrease costs and increase productivity with innovative technologies that enhances our customer's overall efficiency.

- ✓ Woman-Owned Small Business, ISO 9001:2015 Registered
- ✓ Commitment to Supply Chain Risk Management
- ✓ Certified Technical Staff
- ✓ Access to over 2,700 Original Equipment Manufacturers

### **Who Can Use SEWP?**

The SEWP V contracts are for use by NASA, all Federal Agencies, and authorized support service Federal Agency contractors.



## NASA SEWP V Ordering Information



### Optivior SEWP V Specifics:

**Contract Number:** NNG15SC84B

**Contract Period:**  
5/1/2015 – 4/30/2025

**Products:** Personal Computers, Workstations, Networking Equipment, Peripherals, Software, Warranty, Maintenance, Security, Training, Professional Services and Leasing

**Business Size:** Small, Woman-owned

**FOB Point:** Destination

**Standard Delivery Time:** 30 days

**Payment Terms:** Net 30

**Credit Cards:** Yes

**Partial Shipment:** Yes, if approved by Contracting Officer

**Warranty:** OEM provided warranty, extended warranty, customized warranty and maintenance plans, which include software fixes via patches/updates are available.

### ***Fair Opportunity When Using SEWP Contracts***

SEWP Contracts are pre-competed and therefore formal competition (including synopsis, formal RFPs, etc.) is not required. However, as with all multi-award contracts (including GSA), **Fair Opportunity** must be provided to all associated multi-award Contract Holders. The SEWP website contains information on **Fair Opportunity** requirements and the **SEWP Quote Request Tool** automatically prompts you with the set of Contract Holders for which Fair Opportunity should be provided. For more information, see FAR 16.505 (b) (1).

**As a result of the Small Business jobs act, the issuing Contracting Officer can set aside an order for small businesses as long as there are two or more with that designation.**

NOTE: Fair Opportunity to all Contract Holders within one or more SEWP Groups is required. There is no requirement to obtain 3 quotes as long as all Contract Holders within a Group were provided opportunity to provide a quote.

*Group C is the small business set-aside*

### ***Request for Quote (RFQ)***

The recommended method by the NASA SEWP Program Office for obtaining SEWP Quotes is the utilization of the SEWP Quote Request Tool available at the SEWP Website: [www.sewp.nasa.gov](http://www.sewp.nasa.gov). Use of this tool assists in providing and documenting Fair Opportunity and verifying and assuring items quoted are on contract and properly priced. Quotes may also be obtained by other methods; however, it is then your responsibility to assess the reasonableness of any additional fees, level of competition, compliance with Fair Opportunity, terms and conditions, price and availability verification, scope, etc. Please contact us for additional assistance.



## NASA SEWP V Ordering Information



### **SEWP Ordering Process**

Regardless of Agency-specific Ordering processes, the general flow for SEWP orders is:

<b>END USER</b>
<ol style="list-style-type: none"><li>1. Determine best value through market research.</li><li>2. Create Delivery Order - Cite NASA SEWP Contract # and Prime Contract Holder</li><li>3. Send order to NASA SEWP PMO</li></ol>
<b>NASA SEWP PMO</b>
<ol style="list-style-type: none"><li>1. Verifies order</li><li>2. Forwards valid order to the appropriate Contract Holder</li></ol>
<b>SEWP Contract Holder</b>
<ol style="list-style-type: none"><li>1. Processes order</li><li>2. Delivers equipment and services</li></ol>

**Please Note:** SEWP Delivery Orders are to be routed to the NASA SEWP Program Management Office (PMO), [sewporders@sewp.nasa.gov](mailto:sewporders@sewp.nasa.gov), from the appropriate agency's procurement office and should not be sent directly to a Contract Holder. Modifications to any Order must also route through the NASA SEWP PMO.

### **Terms and Conditions**

The issuing Contracting Officer may negotiate additional terms and conditions for a specific order. (For example, the ordering Agency IT security policies, procedures and requirements or leasing of SEWP equipment may be included in individual orders.) The terms and conditions contained in the basic contract shall prevail in the event of conflict with any terms and conditions imposed at the delivery order level.

**Product Returns:** In accordance with FAR Part 52.212-4, The Government may require repair or replacement of nonconforming supplies or re-performance of nonconforming services at no increase in contract price. The Government must exercise its post-acceptance rights -- (1) Within a reasonable time after the defect was discovered or should have been discovered; and (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.