

PERFORMANCE WORK STATEMENT (PWS)

Telecommunication Facilities Battery Plant Maintenance Midwest Region NEC, Fort Riley, Kansas

Part 1

General Information

1. **GENERAL:** This is a non-personnel services contract to provide maintenance for VRLA batteries currently installed within seventeen (17) telecommunication facilities at Fort Riley, Kansas. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.1. **Description of Services/Introduction:** The contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform telecommunication facility battery plant maintenance as defined in this Performance Work Statement, except for those items specified as government furnished property and services. The contractor shall perform to the standards in this contract.

1.2. **Background:** Provide all personnel, equipment, supplies, transportation, tools, materials, supervision, and other items necessary to perform the Battery Maintenance Service for seventeen (17) telecommunication sites at Fort Riley, Kansas.

1.3. **Objectives:** Provide quarterly valve-regulated lead-acid (VRLA) battery maintenance on all VRLA batteries installed in seventeen (17) telecommunication facilities located on Fort Riley, Kansas.

1.4. **Scope:** The contractor shall provide VRLA battery quarterly maintenance services in accordance with the battery manufacturer's recommendations and Institute of Electrical and Electronic Engineers (IEEE) Standard 1188, Preventive Maintenance – Valve Regulated Lead Acid Batteries (VRLA). The contractor will provide IEEE 1888 standards upon request. The following services include but is not limited to the following:

- 1.4.1 Measure and record battery voltage
- 1.4.2 Measure and record charger output current and voltage
- 1.4.3 Measure and record ambient temperature within room or cabinet
- 1.4.4 Inspect battery, rack integrity, and battery area and clean as necessary
- 1.4.5 Inspect cells/units for cracks, leakage, and jar/cover distortion, corrosion
- 1.4.6 Inspect for evidence of corrosion at the terminal, connections, rack or cabinet
- 1.4.7 Clean corrosion at the terminal, connections, rack or cabinets
- 1.4.8 Measure and record the voltage of each cell/unit
- 1.4.9 Measure and record the total voltage of the system
- 1.4.10 Measure and record the internal resistance of each cell/unit
- 1.4.11 Measure and record the negative post temperature of each cell/unit
- 1.4.12 Measure and record the connection resistance of each cell/unit
- 1.4.13 Measure and record 100% of connection resistances
- 1.4.14 Ensure bolt connections are torque in accordance with manufacturer's specifications.
Record values of each connection.
- 1.4.15 Record date of cleaning and inspection
- 1.4.16 Provide inspection report

1.5 **Period of Performance:** The period of performance shall be one (1) base year of 12 months from 15APR2019 – 14APR2020.

1.6 General Information

1.6.1 Quality Control: The contractor shall develop and maintain an effective quality control program (QCP) to ensure services are performed in accordance with this PWS. The contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The contractor's quality control program is means by which the contractor assures that the contractors work complies with the requirements of this contract. The contractor will deliver the quality control program with the contract proposal. The contractor will submit three copies of a comprehensive QCP to the KO and COR within five (5) working days when changes are made thereafter.

1.6.2 Quality Assurance: The Government shall evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan. This plan is primarily focused on what the Government must do to ensure that the contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the minimum acceptable defect rate(s).

1.6.3 Recognized Holidays: The contractor is not expected to, nor shall not perform services on the following Federal Government Holidays:

New Year's Day- 1st day of January
Martin Luther King Jr.'s Birthday- 3rd Monday of January
Presidents Day- 3rd Monday of February
Memorial Day- last Monday of May
Independence Day 4th day of July
Labor Day- 1st Monday of September
Columbus Day- 2nd Monday of October
Veterans Day- 11th day of November
Thanksgiving Day- 4th Thursday of November
Christmas Day- 25th day of December

1.6.4 Hours of Operation: The contractor is responsible for conducting business between the hours of 7:30 AM to 4:00 PM, Monday through Friday except for Federal Holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. For other than firm fixed price contracts, the contractor will not be reimbursed when the government facility is closed for the above reasons. The Contractor must at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this performance work statement when the Government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce are essential.

1.6.5 Place of Performance: The work to be performed under this contract will be performed at the following locations across Fort Riley, Kansas:

- 1.6.5.1 Telecommunications Facility FOH01
- 1.6.5.2 Telecommunications Facility FOH02
- 1.6.5.3 Telecommunications Facility FOH03
- 1.6.5.4 Telecommunications Facility FOH04
- 1.6.5.5 Telecommunications Facility FOH05
- 1.6.5.6 Telecommunications Facility FOH11
- 1.6.5.7 Telecommunications Facility FOH12
- 1.6.5.8 Telecommunications Facility FOH14
- 1.6.5.9 Telecommunications Facility FOH15
- 1.6.5.10 Telecommunications Facility FOH16

- 1.6.5.11 Telecommunications Facility FOH17
- 1.6.5.12 Telecommunications Facility FOH77
- 1.6.5.13 Building 2101
- 1.6.5.14 Building 1922
- 1.6.5.15 Building 6421
- 1.6.5.16 Building 213
- 1.6.5.17 Building 650

1.6.6 Type of Contract: Firm Fixed Price

1.6.7 Security Requirements:

- 1.6.7.1 AT Level 1 Training: All contractor employees, requiring access Army installations, facilities and controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable and annually thereafter. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR or to the contracting officer, if a COR is not assigned, within 05 calendar days after completion of training by all employees and subcontractor personnel. AT level I awareness training is available at the following website:
<https://jkodirect.jten.mil/Atlas2/faces/page/login/Login.seam>
- 1.6.7.2 Access and general protection/security policy and procedures: Contractor and all associated sub-contractors employees shall provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services, or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA and/or local policy.
Additionally, Executive Order 13465, 8 September 2008, mandates that all Federal Contractors and Subcontractors are required to use E-Verify for all employees working directly on any federal contract to determine eligibility to legally work in the United States. It is the responsibility of the employer to provide the employee a copy of the E-Verify. The E-Verify will be used IAW other applicable documentation to determine eligibility for access to Fort Riley. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.
- 1.6.7.3 Adjudication Standards: The Contractor and all associated sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative), or, at OCONUS locations, in accordance with status of forces agreements and other theater regulations.
- 1.6.7.4 iWATCH Training. The Contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract award and within five (5) calendar days of new employees commencing performance with the results reported to the COR NLT 30 calendar days after contract award.

Resources are available at the following websites:

<http://www.riley.army.mil/UnitPage.aspx?unit=iWatch>

<http://www.myarmyonesource.com/FamilyProgramsandServices/iWatchProgram/default.aspx>

- 1.6.7.5 Commercial Delivery Vehicles and Equipment: ALL contractor(s) and/or visitor(s) who do not have a Department of Defense (DOD) ID card in their possession, must initially enter Fort Riley through the Henry Access Control Point (ACP) unless operating or a passenger of a commercial vehicle. Operators and passengers of commercial vehicles must report to either the 12th Street or Estes Gate. The Henry ACP is accessible from Interstate-70 and take Exit 301. All commercial delivery vehicles and equipment must enter the installation through the 12th Street ACP or the Estes Road ACP 5:00 a.m. to 7:00 p.m., Monday thru Friday, Federal holidays accepted, and Saturday 0800-1700. The ACP is closed on Sundays and all federal holidays. Only use Henry Gate if access is absolutely required outside of commercial gate hours. Effective Sept. 26, 2016 - 12th Street Gate will have inbound commercial vehicle lanes only. Outbound traffic at 12th Street Gate is not allowed. When entering either from the 12th Street or Estes Road gates, commercial traffic will be directed to the search areas located to the north of 12th Street and the south of Estes Road. Commercial vehicles are those vehicles over one ton used for a commercial purpose, including: semi-trucks with trailers, UPS and FedEx trucks, U-Haul trucks operated by contractors and used for commercial purpose, tow-trucks responding on-post to a request for assistance, and construction vehicles. Non Commercial vehicles include: half-ton pickups with boat, U-Haul truck operated by soldiers who are moving as part of a permanent change of station, or recreational vehicles operated by soldiers or civilians visiting post. There will be no commercial delivery vehicles allowed on the installation on Sundays and Federal holidays. Exception - Concrete and asphalt paving delivery trucks with required access badges and temporary passes may still enter through any of the installation's ACPs during their regular operating hours. Other exceptions must be coordinated through the GC and DES. All other contractor, vendor, and commercial delivery vehicles with required access badges and temporary passes may enter through any of the installation's ACPs during their regular operating hours. As determined by the installation FPCON, an elevated FPCON may require all contractor, vendor, and commercial delivery vehicles to enter through the 12th Street ACP only.
- 1.6.7.6 Physical Security: The contractor shall be responsible for safeguarding all government equipment, information, and property. At the close of each work period, government facilities, equipment, and materials shall be secured.
- 1.6.8 Special Qualifications: The contractor shall ensure all personnel can be vetted and authorized access to the Fort Riley, Kansas installation.
- 1.6.9 Post Award Conference/Periodic Progress Meetings: The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation Subpart 42.5. The contracting officer, Contracting Officers Representative (COR), and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings the contracting officer will apprise the contractor of how the government views the contractor's performance and the contractor will apprise the

Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the government.

- 1.6.10 Contracting Officer Representative (COR): The (COR) will be identified by separate letter. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract; perform inspections necessary in connection with contract performance; maintain written and oral communications with the Contractor concerning technical aspects of the contract; issue written interpretations of technical requirements, including Government drawings, designs, specifications; monitor Contractor's performance and notifies both the Contracting Officer and Contractor of any deficiencies; coordinate availability of government furnished property, and provide site entry of Contractor personnel. A letter of designation issued to the COR, a copy of which is sent to the Contractor, states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates or changes in delivery dates. The COR is not authorized to change any of the terms and terms and conditions of the resulting order.
- 1.6.11 Key Personnel: The following personnel are considered key personnel by the government: Contract Manager, Dan Shrouf; Alternate Contract Manager, Lynn Jacobs. The contractor shall provide a contract manager who shall be responsible for the performance of the work. The name of this person and an alternate who shall act for the contractor when the manager is absent shall be designated in writing to the contracting officer. The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The contract manager or alternate shall be available between 7:30 AM to 4:00 PM, Monday thru Friday except Federal holidays or when the government facility is closed for administrative reasons.
- 1.6.12 Identification of Contractor Employees: The Contractor (to include subcontractors) shall provide each employee an Identification (ID) Badge, which includes at a minimum, the Company Name, Employee Name. ID Badges for Key Personnel shall also indicate their job title. ID Badges shall be worn at all times during which the employee is performing work under this contract. Each Contractor (to include subcontractors) employees shall wear the ID Badge in a conspicuous place on the front of exterior clothing and above the waist except when safety or health reasons prohibit. The Contractor (to include subcontractors) shall be responsible for collection of ID Badges upon completion of the contract or termination of employee. A listing of issued identification cards shall be furnished to the Contracting Officer prior to the contract performance date and updated as needed to reflect Contractor and Subcontractor personnel changes. All contract personnel attending meetings, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are Government officials. They must also ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed.
- 1.6.13 Data Rights: All materials supplied to the Government shall be the sole property of the Government and may not be used for any other purpose. This right does not abrogate any other Government rights.
- 1.6.14 Organizational Conflict of Interest: Contractor and subcontractor personnel performing work under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation

services which may create a current or subsequent Organizational Conflict of Interests (OCI) as defined in FAR Subpart 9.5. The Contractor shall notify the Contracting Officer immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the Contracting Officer to avoid or mitigate any such OCI. The Contractor's mitigation plan will be determined to be acceptable solely at the discretion of the Contracting Officer and in the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may affect other remedies as he or she deems necessary, including prohibiting the Contractor from participation in subsequent contracted requirements which may be affected by the OCI.

PART 2
DEFINITIONS & ACRONYMS

2. DEFINITIONS & ACRONYMS:

2.1. DEFINITIONS:

- 2.1.1. VRLA: Valve-regulated lead-acid
- 2.1.2. IEEE: Institute of Electrical and Electronic Engineers
- 2.1.3. FOH: Fiber Optic Hut
- 2.1.4. CONTRACTOR: A supplier or vendor awarded a contract to provide specific supplies or service to the government. The term in this contract refers to prime.
- 2.1.5. CONTRACTING OFFICER: A person with authority to enter into, administer, and or terminate contracts, and make related determinations and findings on behalf of the government. Note: The only individual who can legally bind the government.
- 2.1.6. CONTRACTING OFFICER'S REPRESENTATIVE (COR): An employee of the U.S. Government appointed by the contracting officer to administer the contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the Contractor as long as that direction is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does NOT have authority to change the terms and conditions of the contract.
- 2.1.7. DEFECTIVE SERVICE. A service output that does not meet the standard of performance associated with the Performance Work Statement.
- 2.1.8. DELIVERABLE. Anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.
- 2.1.9. KEY PERSONNEL. Contractor personnel that are evaluated in a source selection process and that may be required to be used in the performance of a contract by the Key Personnel listed in the PWS. When key personnel are used as an evaluation factor in best value procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.
- 2.1.10. PHYSICAL SECURITY. Actions that prevent the loss or damage of Government property.
- 2.1.11. QUALITY ASSURANCE. The government procedures to verify that services being performed by the Contractor are performed according to acceptable standards.
- 2.1.12. QUALITY ASSURANCE Surveillance Plan (QASP). An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.
- 2.1.13. QUALITY CONTROL. All necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.
- 2.1.14. SUBCONTRACTOR. One that enters into a contract with a prime contractor. The Government does not have privity of contract with the subcontractor.
- 2.1.15. WORK DAY. The number of hours per day the Contractor provides services in accordance with the contract.

2.1.16. WORK WEEK. Monday through Friday, unless specified otherwise.

2.2. ACRONYMS:

ACOR	Alternate Contracting Officer's Representative
AFARS	Army Federal Acquisition Regulation Supplement
AR	Army Regulation
CCE	Contracting Center of Excellence
CFR	Code of Federal Regulations
CONUS	Continental United States (excludes Alaska and Hawaii)
COR	Contracting Officer Representative
COTR	Contracting Officer's Technical Representative
COTS	Commercial-Off-the-Shelf
DA	Department of the Army
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation and Supplement
DMDC	Defense Manpower Data Center
DOD	Department of Defense
FAR	Federal Acquisition Regulation
HIPAA	Health Insurance Portability and Accountability Act of 1996
KO	Contracting Officer
OCI	Organizational Conflict of Interest
OCONUS	Outside Continental United States (includes Alaska and Hawaii)
ODC	Other Direct Costs
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Program
TE	Technical Exhibit

PART 3
GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

3. GOVERNMENT FURNISHED ITEMS AND SERVICES:

3.1 Services: NA

3.2 Facilities: The Government will provide escorted access to all facilities necessary to perform battery maintenance services.

3.3 Utilities: The Government will furnish the Contractor domestic water, sanitary sewer, natural gas, and electricity free of charge for use in Government-furnished and Contractor-furnished facilities. The Contractor (to include subcontractors) shall instruct employees in utilities conservation practices. The Contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish cleaning vehicles and equipment. Opening of windows and doors in conditioned spaces shall be kept to a minimum. The Contractor shall ensure all lighting and electrical equipment is operated in an energy efficient manner. All appliances and lighting (except minimal security lighting) shall be turned off overnight, on weekends, and when facilities are unoccupied.

3.3.1 Interruption of services: If the project requires interruption of utility and fire protection services to buildings or facilities, coordinate the interruption with building occupants and obtain written approval from the Contracting Officer. Unless otherwise specified, provide temporary water, sewer, electrical, gas, and fire protection services to the buildings or facilities when the required work cannot be accomplished in one workday. Relight pilot lights and check gas-fired equipment for proper operation after relighting pilot lights.

PART 4
CONTRACTOR FURNISHED ITEMS AND SERVICES

4. CONTRACTOR FURNISHED ITEMS AND RESPONSIBILITIES:

4.1 General: The Contractor shall furnish all supplies, equipment, tools, services, and standards required to perform work under this contract that are not listed under Section 3 of this PWS.

4.2 Materials: The Contractor shall provide all personnel, equipment, supplies, transportation, tools, materials, supervision, and other items necessary to perform the Battery Maintenance Service.

4.3 Equipment: The Contractor shall provide all IEEE standard calibrated tools, equipment, supplies, materials, supervision, and other items necessary to perform the Battery Maintenance Service.

4.4 The Contractor, at its own expense, shall procure and maintain any and all licenses, permits, and any insurance which are or may be required by regulatory bodies, State or Federal, for the transportation and performance of services required by this contract, and shall pay all taxes assessed on said vehicles, or the operations thereof.

PART 5 SPECIFIC TASKS

5. SPECIFIC TASKS:

5.1 Basic Services. The contractor shall provide VRLA battery quarterly maintenance services in accordance with the battery manufacturer's recommendations and Institute of Electrical and Electronic Engineers (IEEE) Standard 1188, Preventative Maintenance – Valve Regulated Lead Acid Batteries (VRLA) as specified in Part 1 of this PWS.

5.2 Measure and record battery voltage

5.3 Measure and record charger output current and voltage

5.4 Measure and record ambient temperature within room or cabinet

5.5 Inspect battery, rack integrity, and battery area and clean as necessary

5.6 Inspect cells/units for cracks, leakage, and jar/cover distortion, corrosion

5.7 Inspect for evidence of corrosion at the terminal, connections, rack, or cabinet

5.8 Clean corrosion at the terminal, connections, rack, or cabinets

5.9 Measure and record the voltage of each cell/unit

5.10 Measure and record the total voltage of the system

5.11 Measure and record the internal resistance of each cell/unit

5.12 Measure and record the negative post temperature of each cell/unit

5.13 Measure and record the connection resistance of each cell/unit

5.14 Measure and record 100% of connection resistances

5.15 Ensure bolt connections are torqued in accordance with manufacturer's specifications. Record values of each connection

5.16 Record date of cleaning and inspection

5.17 Provide inspection report within seven (7) days of quarterly battery service. Inspection report for all locations and VRLA batteries must be .pdf format and clearly annotate and align test results with facility, battery string and cell number.

5.20 CONTRACTOR MANAGEMENT REPORTING (CMR) (Only applies to Army Customers): The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the Contractor shall report ALL Contractor manpower (including subcontractor manpower) required for performance of this contract. The Contractor shall completely fill in all the information in the format using the following web address <https://Contractormanpower.army.pentagon.mil>. The required information includes: (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative (COTR) or also known as the Contracting Officer's Representative (COR); (2) Contract number, including task and delivery order number; (3) Beginning and ending dates covered by reporting period; (4) Contractor's name, address, phone number, e-mail address, identity of Contractor employee entering data; (5) Estimated direct labor hours (including sub-Contractors); (6) Estimated direct labor dollars paid this reporting period (including sub-Contractors); (7) Total payments (including sub-Contractors); (8) Predominant Federal Service Code (FSC) reflecting services provided by Contractor (and

separate predominant FSC for each sub-Contractor if different); (9) Estimated data collection cost; (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the Contractor with its UIC for the purposes of reporting this information); (11) Locations where Contractor and sub-Contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website); (12) Presence of deployment or contingency contract language; and (13) Number of Contractor and sub-Contractor employees deployed in theater this reporting period (by country). As part of its submission, the Contractor shall provide the estimated total cost (if any) incurred to comply with this reporting requirement. Reporting period shall be the period of performance not to exceed 12 months ending September 30 of each government fiscal year and must be reported by 31 October of each calendar year. Contractors may use a direct XML data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a Contractor's system to the secure website without the need for separate data entries for each required data element at the website. The specific formats for the XML direct transfer may be downloaded from the website.

PART 6
APPLICABLE PUBLICATIONS

6. APPLICABLE PUBLICATIONS (CURRENT EDITIONS): The Contractor must abide by all applicable regulations, publications, manuals, local policies, and procedures.

6.1. Applicable Publications: Publications listed below form a part of this section to the extent referenced. Publications are referred to in the text by basic designation only. Assume publications to be the most current edition in effect at the time a contract is awarded.

6.1.1 AR 25-2

6.1.2 AR 530-1

6.1.3 AR 190-13

6.1.4 Army Directive 2014-05

6.2. Location of Publications and Forms. The Contractor shall utilize the Internet to view and print electronic versions of required publications and Forms.

6.2.1 DA publications can be obtained through <http://www.usapa.army.mil>.

6.2.3 DOD publications can be obtained through <http://www.web7.whs.osd.mil/corres.htm>.

6.2.3 FORSCOM publications and Forms can be obtained through <http://www.forscom.army.mil>.

6.2.4 TMs are available through Army Knowledge Online (AKO) at

6.2.5 <https://www.us.army.mil/suite/login/welcome.html> or the Logistics Support Activity at

6.2.6 <https://www.logsa.army.mil/etms/online.htm>.

6.3. Publications. See Table Below.

PUBLICATION	TITLE	DATE
AR 190-13 – ADV	The Army Physical Security Program	Sep 93
AR 190-16 – MAN	Physical Security	May 91
AR 385-10 – MAN	Army Safety Program	Feb 00
AR 385-40 – MAN	Accident Reporting and Records	Nov 94
AR 420-1	Army Facilities Management	Nov 07
AR 420-90 – MAN	Fire and Emergency Services	Sep 97
AR 735-5 – MAN	Policies and Procedures for Property Accountability	Feb 05
OTHER RELATED PUBLICATIONS		
29 CFR 1910. - ADV	Department of Labor, Occupational Safety and Health Act	Jul 00
29 CFR 1920 - ADV	Hazardous Waste Operations and Emergency Response; Final Rule, Monday, March 6, 1989	Mar 89
29 CFR 1926 - ADV	Department of Labor, Occupational Safety and Health Act, Part III	
DOD 5500.7-R MAN	DOD Joint Ethics Regulation	Aug 93
EM 385-1-1 – MAN	U.S. Army Corps of Engineers Safety and Health Requirements Manual	Nov 03
EM 385-40	Safety Accident Reporting and Records	1994
FAR	Federal Acquisition Regulation	Jun 98
FORSCOM Supp 1 AR 340-21	The Army Privacy Program	Jul 85
FORSCOM Supp 1 AR 380-5	Department of The Army Information Security Program	Sep 00
OSHA 2201 - MAN	General Industry Safety	Sep 83
U.S.C. Title 18, Sections 793 and 798	Crimes and Criminal Procedures	Jan 04
Public Law 93-502, and 5 U.S.C., Section 552.	Freedom of Information Act of 1975	Updated 1996
NETCOM Regulation 750-1	Material Maintenance	Jan 09
NETCOM Regulation 420-1	Site Power Coordinator Program	Sept 2010
NETCOM Regulation 750-2	Battery Management Program	July 2013

6.4. **Forms.** The following is a list of forms the Contractor may use in performance of Tasks outlined in Section 5 of this PWS.

FORM	TITLE	DATE
DA Form 285	U.S. Army Accident Investigation Report	Jan 92
DA Form 4755	Employee Report of Alleged Unsafe or Unhealthy Working Conditions	Oct 78
DA Form 5513-R	Key Control Register and Inventory	Aug 93
DD Form 1662	DOD Property In The Custody of Contractors	Jun 03
FORSCOM Form 247-R	Area Security Checklist	Jul 80
SF 364	Report of Discrepancy (ROD)	Feb 80
OSHA #200	Log of Occupational Injuries/Illnesses	